

Article Number: 684 |
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10:25 AM

Email Title:	Employment Reporting Confirmation email	Email ID:	162
Module:	Job Board	Email Recipient(s):	Candidates
Email Trigger:	Admin clicks on the Employment Reporting Status Email icon on the candidate file.		

The GradLeaders Standard Email template is Populated The email is sent via a Pop Up CSO Admins may edit the email on the Job Program

The following is a list of defined replaceable parameters that may be used in the Employment Reporting Confirmation email template: StudentLastName - {studentlastname} StudentFirstName - {studentfirstname} StudentMiddleName - {studentmiddlename} Job Reporting Status - {jobreportingstatus} Accepted Company Name - {acceptedcompanyname} Accepted Job Title - {acceptedjobtitle} Accepted City - {acceptedcity} Accepted State - {acceptedstate} Accepted Country - {acceptedcountry}

This email is controlled by the following program settings (if applicable): School >Permissions >[Select Security Group] >Candidate File >Matched Candidates Page and Selected Candidates Page> Employment Reporting Status Email NOTE: This should only be on the matched and selected tabs. Do not add to the All tab.

Note: If you do not have access to the configuration, please use the "Contact" link above for assistance with modifying your email templates or contact a GradLeaders Representative

An example email:

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Posted by: KB Admin - Jan 16, 2012 at 2:30 PM. This article has been viewed 3408 times.

Online URL: <http://kbint.gradleaders.com/article.php?id=684>