

## **What is Room Availability?**

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This is essentially a single screen that tells the user at a glance how many interviews are in use each day, and how many more rooms are available. The Room Availability looks at the rooms that the admin staff has entered and designated for visits and events. As an example, if Company XYZ has requested 4 interview schedules on a particular day, the admin user can scan the Room Availability page to see if that many rooms are available prior to approving the request.

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