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4:31 PM

<b>Email Title:</b>	Signup Sheet To Account Manager	<b>Email ID:</b>	245
<b>Module:</b>	Events	<b>Email Recipient(s):</b>	Admins

**Email Trigger:** Email is sent when an admin clicks the 'Email' icon on the Schedules tab for a particular schedule in order to email the account manager for the company on the schedule.

**Description:** This email template is by default blank at the GradLeaders Standard level. It is sent via an email pop up allowing admins to edit the email at the time of sending. The email may be edited by an Admin user on the Job Board Program.

**The following is a list of defined replaceable parameters that may be used in the Signup Sheet To Account Manager template:** Dress Code - {dresscode} Event Signup End Date - {eventsignupenddate} EventDate - {eventdate} EventDesc - {eventdesc} EventName - {eventname} Location - {location} TimeSlot - {timeslot} Work Authorization - {workauthorization} **This email is controlled by the following settings and/or permissions (if applicable):** n/a **Note(s):** *If you do not have access to the configuration, please use the "Contact" link above for assistance with modifying your email templates or contact a GradLeaders Representative*

Posted by: Patty Godfrey - Oct 1, 2014 at 10:11 AM. This article has been viewed 3122 times.  
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