Article Number: 709 | Rating: Unrated | Last Updated: Feb 19, 2019 at 1:45 PM			
Email Title:	Accepting a Job Cancel Interview Email to IRM	**Email ID:**	179
Module:	Job Board	**Email Recipient(s):**	Admins
Email Trigger:	When a candidate enters a job offer and marks the offer as accepted, or changes their status to Accepted an Offer, and then choose to cancel all future interviews and waitlists.		

The GradLeaders Standard Email template is Populated The email is sent automatically Admins may edit the email on the Job Program

The following is a list of defined replaceable parameters that may be used in the Accepting a Job Cancel Interview Email to IRM template: StudentFirstName - {studentfirstname} StudentLastName - {studentlastname} StudentMiddleName - {studentmiddlename} JobTitle - {jobtitle} Organization - {orgname} EventDate - {eventdate} StudentPreferredName - {studentpreferredname}

This email is controlled by the following program settings (if applicable):

Note: If you do not have access to the configuration, please use the â€œContactâ€• link above for assistance with modifying your email templates or contact a GradLeaders Representative

An example email: