

## **Admin Module - OCR Print Utility**

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The OCR Print Utility allows an admin to print a comprehensive status report of all Visits for a specific day. This is done from the On-Campus Interview menu; select OCR Print Utility and enter the date of the visits. Once the admin clicks View Visits, they will be presented with a list of all the scheduled visits for that specific date. From the list, the admin may choose to print any combination of the Schedules, Schedule Resumes, Waitlist, and/or Waitlist Resumes. These may be used by the admin to distribute to the employers as they come on campus, or for any need required by the company and/or school. **\*Outdated/Migrate\***

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