

Admin Module - OCR Print Utility

Article Number: 530 | Rating: Unrated | Last Updated: Aug 23, 2022 at 3:48 PM

The OCR Print Utility allows an admin to print a comprehensive status report of all Visits for a specific day. This is done from the On-Campus Interview menu; select OCR Print Utility and enter the date of the visits. Once the admin clicks View Visits, they will be presented with a list of all the scheduled visits for that specific date. From the list, the admin may choose to print any combination of the Schedules, Schedule Resumes, Waitlist, and/or Waitlist Resumes. These may be used by the admin to distribute to the employers as they come on campus, or for any need required by the company and/or school. ***Outdated/Migrate***

Posted by: KB Admin - Nov 8, 2010 at 10:00 AM. This article has been viewed 2722 times.

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