
Employer Application Batch Email

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Email Title:	Employer Application Batch Email	Email ID:	112
Module:	Job Board	Email Recipient(s):	Employers

Email Trigger: This email is sent either daily, weekly, or upon expiration of the job posting if an employer opts to receive the email by selecting either 'Send via email daily', 'Send via email weekly', or 'Send via email upon expiration' to the question: "Delivery Of Job Posting Applications" This only processes for jobs that are apply via resume drop.

Description: This email template has a generic message at the GradLeaders Standard level. It is sent via the nightly agent to inform an employer they have resumes that are available. This includes a cumulative bundle of resumes each time the agent is sent. The email may be edited by an Admin user on the Job Board to provide a custom email notification to employers that they have applications for their posting.

Available Parameters ContactLastName - {contactlastname} ContactFirstName - {contactfirstname}
ContactName - {contactname} Contact Preferred Name - {contactpreferredname} Contact Prefix -
{contactprefix} Contact Suffix - {contactsuffix} Organization - {orgname} UpdatedBy - {updatedby}
UpdatedDate - {updateddate} PostDate - {postdate} JobContactEmail - {jobcontactemail} JobDesc - {jobdesc}
JobNumber - {jobnumber} Requisition - {requisition} ApplicationMethodEmail - {applicationmethodemail}
ApplicationMethodWebsite - {applicationmethodwebsite} Account Manager Email - {accountmanageremail}
Account Manager Phone - {accountmanagerphone} Job Location - {joblocation} Work Authorization -
{workauthorization} JobTitle - {jobtitle} **This email is controlled by the following settings and/or permissions (if applicable):** Configuration: "This email template has a generic message at the GradLeaders Career Center Standard level. It is sent via the nightly agent to inform an employer there are no applications to the job posting" must be on the admin and/or employer job posting survey. **Note(s):** The recipient email address used is the Application Email Address, or if there is no email address in the Application Email Address field then the email will be sent to the recruiter's contact email address. The job contact email address is not used for this email. You can find the proper recruiter email address by clicking the "Send Email" link in the Recruiter Contact Info widget. This is the same email address found on the recruiter's profile page by clicking the recruiter's name in the Recruiter Contact Info widget. If you click edit in the Recruiter Contact Info widget, it will display the job contact email address which is not the recipient email address. If the Delivery of Job Applications question is set to 'Send via email daily', 'Send via email weekly', or 'Send via email upon expiration' but there are no applications to send, the employer will receive the [Employer No Application Agent Email](#). If the application method is resume drop via system, and the employer or admin selected 'Do Not send via email' to the question "Delivery Of Job Posting Applications" or the email template is blank, then the email is not sent. *If you do not have access to the configuration, please use the "Contact" link above for assistance with modifying your email templates or contact a GradLeaders Representative*

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Online URL: <http://kbint.gradleaders.com/article.php?id=519>