Job Function Report

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Report Title: Job Function Report **Category:** Job Board **Parameters:** Date Range, Class Year, Report Type: Detail/Summary *(Note: Any search criteria that has an asterisk (*) next to it is a required search criteria. Also, any report with a Date Range search, it is HIGHLY Recommended that a date range be included. Not including this can cause reports to time out due to the amount of data.)* **Description:** Provides a report of jobs listed by function type **Use:** Finding out how many jobs are posted within the function you are looking for. **Instructions:** Fill in date range, select Class year, Filter by either Employer, Search Firms, or All, and Report Type from drop down list and click view Report