Article Number: 308 | Rating: Unrated | Last Updated: Aug 3, 2017 at 1:58 PM			
Email Title:	Job Posting Expiring Reminder Email To Employer	**Email ID:**	99
Module:	Employer	**Email Recipient(s):**	Employers
Email Trigger:	Job posting expiration date		

The GradLeaders Standard Email template is Populated The email is sent by an agent CSO Admins may edit the email on the Job Program

The following is a list of defined replaceable parameters that may be used in the Job Posting Expiring Reminder Email To Employer template: PostDate - {postdate} Organization - {orgname} JobTitle - {jobtitle} JobDesc - {jobdesc} JobNumber - {jobnumber} JobContactEmail - {jobcontactemail} ContactName - {contactname} ContactFirstName - {contactfirstname} ContactLastName - {contactlastname} Expiredate - {expiredate} Requisition - {requisition} ApplicationMethodEmail - {applicationmethodemail} ApplicationMethodWebsite - {applicationmethodwebsite} EventDate - {eventdate} UpdatedBy - {updatedby} UpdatedDate - {updateddate} EmailAddress - {emailaddress} AccountManager - {accountmanager}

This email is controlled by the following program settings (if applicable): Program> Settings> Job Board Settings> Send Job Posting Expiring Reminder Email to Employer: Yes Program> Settings> Job Board Settings> Send Job Posting Expiring Reminder Email to Employer in Days: (Number of Days)

Note: If you do not have access to the configuration, please use the â€œContactâ€• link above for assistance with modifying your email templates or contact a GradLeaders Representative

An example email: