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at 4:03 PM

**Email Title:** Job Posting Approval Email  
**Email ID:** 2  
**Module:** Job Board  
**Email Recipient(s):** Employers

**Email Trigger:** When an admin approves a job and clicks on the 'Send Approved' email icon, the email template pops up for them to edit and send to employer

**Description:** This email template has a generic message at the GradLeaders Standard level. It is sent via an email pop up allowing admins to edit the email at the time of sending. The email may be edited by an Admin user on the Job Board Program to provide a default template when using the Send Approval icon.

**Available Parameters** ContactFirstName - {contactfirstname} ContactLastName - {contactlastname}  
ContactName - {contactname} JobTitle - {jobtitle} JobDesc - {jobdesc} JobNumber - {jobnumber}  
Organization - {orgname} PostDate - {postdate} AccountManager - {accountmanager} Expiredate - {expiredate}

**This email is controlled by the following settings and/or permissions (if applicable):**

Permission: Job File -> Sub Menu - Job File -> Job File - Job Detail Page -> Send Approved **Note(s):** *If you do not have access to the configuration, please use the "Contact" link above for assistance with modifying your email templates or contact a GradLeaders Representative*

Posted by: KB Admin - Sep 21, 2010 at 3:30 PM. This article has been viewed 3727 times.

Online URL: <http://kbint.gradleaders.com/article.php?id=305>