

Article Number: 275 |
 Rating: Unrated |
 Last Updated: May
 29, 2018 at 3:54 PM

| | | | |
|--|--|----------------------------|--|
| Email Title: | Appointment Add To Signup | Email ID: | 39 |
| Module: | Advising Appointment | Email Recipient(s): | Candidates (if an Advisor signs the Candidate up for the appointment) OR Admin/Advisor (if the Candidate signs themselves up for the appointment) |
| Email Trigger: | Admin adds a candidate to the appointment or when a candidate adds themselves to an appointment. | | |
| The GradLeaders Standard Email template is Populated The email is sent automatically CSO Admins may edit the email on the Job Program | | | |
| The following is a list of defined replaceable parameters that may be used in the Appointment Add To Signup template: AdvisorName - {advisorname} AdvisorPhone - {advisorphone} AppointmentDate - {appointmentdate} AppointmentLocation - {appointmentlocation} AppointmentName - {appointmentname} AppointmentTopic - {topic} AppointmentType - {appointmenttype} ClassYear - {classyear} Program - {program} Public Comments - {publiccomments} StudentFirstName - {studentfirstname} StudentLastName - {studentlastname} Time Zone - {timezone} | | | |
| This email is controlled by the following program settings (if applicable): Configuration: In order for school staff to receive the notification email, they must be set up with a school staff record and have answered yes to the 'Receive Notifications' question | | | |
| <i>Note: If you do not have access to the configuration, please use the "Contact" link above for assistance with modifying your email templates or contact a GradLeaders Representative</i> | | | |
| An example email: | | | |

Posted by: KB Admin - Sep 21, 2010 at 11:00 AM. This article has been viewed 2987 times.
 Online URL: <http://kbint.gradleaders.com/article.php?id=275>