

Article Number: 2232 |
 Rating: Unrated | Last
 Updated: Aug 23, 2022 at
 3:00 PM

Throughout the system, there are several different areas where you will find Basic Search, Advanced Search, Quick Look-ups and Filter functionality to make searching easy. Here we'll explain where within the system each search functionality is available.

Page Name	Basic Search	Advanced Search	Quick Look-Ups	Filter
Candidate File	X	X	X	
Offer File	X			
Activity Log				X
Document Approval Que				X
Company File	X	X	X	
Contact File	X	X	X	
Job File	X	X	X	
On-Campus Requests			X	X
Interview Visits	X	X	X	
Company Events			X	
Fill Schedule				X
OCR Room List	X			X
OCI Request Valid Dates				X
Room Availability				X
Room Reservation File	X			
Advising Appointments				X
Peer Appointments				X
Co-Op/Internship Records	X	X		
Resource Library			X	
Import Projects			X	
RDB Orders File				X

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Posted by: KB Admin - Oct 31, 2017 at 10:57 AM. This article has been viewed 3336 times.

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